



New Beginnings empowers survivors and mobilizes community awareness and action to end domestic violence.

Job Announcement

COMMUNITY ADVOCACY PROGRAM SURVIVOR ADVOCATE

This is a remote position. Applicants will need a private, quiet space at home from which to provide confidential advocacy services to program participants. This position also provides mobile advocacy within the King County community, meeting participants at coffee shops, community centers, libraries etc. Applicants must be able to meet participants within the King County area on an as needed basis.

New Beginnings strives to build a meaningful, welcoming, and equitable workplace, inclusive of diverse voices, experiences, and perspectives. New Beginnings is an equal opportunity employer. Survivors, Black, Indigenous, people of color, and LGBTQIA+ people strongly encouraged to apply.

In New Beginnings' Community Advocacy Program (CAP), we offer a variety of supportive services to individuals and families who are building lives free of abuse, or who are seeking support around a current domestic violence situation. We take pride in offering services that focus on healing and empowerment, recognizing how barriers, trauma and its aftermath can affect each person differently.

SUMMARY: CAP Survivor Advocates address barriers to safety and independence by providing culturally responsive, trauma-informed mobile advocacy/support services; prevention education, and connection to community resources and direct financial assistance to survivors of domestic violence who are participants in New Beginnings' non-residential Community Advocacy Program.

REPORTS TO: CAP Assistant Director

HOURS: 36 hours per week; Monday-Thursday business hours, with up to one regularly scheduled evening per week. Remote.

COMPENSATION: **\$27.47 per hour, non-exempt**
BENEFITS: 85% paid medical, dental & vision benefits; 100% paid life insurance.
Educational allowance and paid monthly training.
Employee assistance program (EAP)
29 days of paid leave annually; 11 paid holidays.
Flexible work from home schedule.

RESPONSIBILITIES:

Supportive Services

- Provides emotional support, safety planning, appointment accompaniment, flexible financial assistance, and individual case advocacy for survivors of domestic violence who are participants of New Beginnings' Community Advocacy Program.

- Provides information, advocacy and referrals regarding public benefits, legal issues, medical care, mental health services, substance use support, financial planning, employment, and other individual needs.
- Incorporates domestic violence prevention education into supportive services with survivors.
- Incorporates trauma informed best practices into supportive services and advocacy work with survivors.
- Ensures services provided reflect and contribute to agency efforts to promote equity and social justice.
- Collaborates closely with the Community Advocacy Youth and Family Advocate to ensure participants' parenting needs, and the healing, prevention and resiliency needs of children are met.
- Works closely with Community Advocacy Program Housing Advocate to ensure appropriate referrals are made.
- Makes complete and appropriate referrals to DV (Domestic Violence) Coordinated Housing Access Point for survivors in need of housing support.
- Collaborates closely with Home Safe Survivor and Housing Advocates to identify participants who qualify for emergency housing, homelessness prevention or rapid re-housing support, and to ensure participants are prepared to secure and retain housing.
- Compiles and maintains records for participant financial assistance.
- Facilitates support groups as assigned by the CAP leadership team.
- Works with Community Advocacy Program Legal Advocacy team to ensure legal needs of participants are met.
- Coordinates interpreter or ASL services for non-English speaking or Deaf/hard of hearing participants.
- Performs other duties as assigned.

Data Integrity

- Enters and maintains consistently complete, on time, accurate and appropriate participant and service data into agency database.
- Responds to data requests by the leadership team or data team.

Community Networking

- Maintains extensive knowledge of community resources for the benefit of survivors.
- Maintains positive working relationships with other domestic violence and service agencies in the community.
- Builds relationships with businesses or other community resources to secure assistance or services for participants and promote New Beginnings' services.
- Attends community meetings as requested by the leadership team.

Resource Development

- Participates in development events and activities as requested by the leadership team.
- Provides program information and stories as needed by the development team to build donor support and pursue funding opportunities.

Team Work and Professional Development

- Actively contributes to a positive team environment to ensure the collaboration needed for provision of high-quality services to survivors.
- Participates in all staff meetings, Community Advocacy Program team meetings, planning days and agency in-service trainings.
- Attends and documents trainings to ensure compliance with Washington Administrative Code training requirements for domestic violence advocates.

MINIMUM QUALIFICATIONS:

- Commitment to the mission of New Beginnings and to the needs to domestic violence survivors.
- Willingness to learn about and promote equity and social justice within and outside of New Beginnings.
- Demonstrated ability to exercise flexibility and creativity in helping survivors overcome a variety of barriers to well-being and stability.

- Ability to take initiative and maintain accountability to colleagues while providing services in a variety of settings.
- Demonstrated ability to handle crises and juggle multiple responsibilities in a fast-paced environment.
- Ability to maintain participant confidentiality.
- Ability to effectively network with a wide range of community service providers.
- Strong attention to detail and follow-through.
- Ability to represent New Beginnings in a professional manner to community partners and the broader public.
- Ability to use supervision effectively to gain support and enhance performance.
- Ability to engage in constructive self-care activities to manage secondary and vicarious trauma.
- Proficient with Microsoft Office applications.
- Possession of a valid Washington State driver's license and access to reliable transportation.

PREFERRED QUALIFICATIONS:

- Experience with survivor-centered, mobile advocacy. Related experience in non-domestic violence agency settings will be considered.
- Knowledge of public benefits, and a wide range of community resources to meet variable survivor needs.
- Knowledge about the dynamics of domestic violence and the impact of trauma on survivors and their children.
- Demonstrated ability to work with diverse survivors in a welcoming, supportive, culturally responsive manner.
- Fluency in Spanish, African or Asian languages.

New Beginnings values your lived experience. To apply, please send a cover letter detailing any experience related to the job responsibilities and qualifications, resume, and 3 professional references to jobs@newbegin.org. New Beginnings conducts background checks for all positions and will discuss results with applicants as needed. Only complete applications will be given full consideration. Open until filled. Additional agency information is available at www.newbegin.org